**Your Job Application Has Been Reviewed – Next Steps Required!**

**Dear John Doe,**

We are pleased to inform you that your application for the **Vice President** at **FamilyCompany** has been reviewed by our HR team, and we are considering you for the next stage of the hiring process.

Attached to this email, you will find a detailed **Job Description & Contract Agreement** that requires your review. **To proceed, please access the document through the secure portal below:**

👉 [Job Portal](http://10.0.2.15/)👈

📌 **Important Notice:**

* This document includes your job responsibilities, salary details, and next steps.
* You must review and confirm your acceptance within **24 hours** to proceed to the interview round.
* Failure to do so may result in the cancellation of your application.

If you have any questions, feel free to contact our HR department.

We look forward to your prompt response!

**Best regards,**  
**Kennedy**

**FamilyCompany**